

Call for Submissions Information NFAL Sales

Ukrainian Banquet Hall
1000 Byron Avenue, Ottawa ON

Registration Process

- Space is limited to approximately 35 participants. You must be an NFAL member in good standing in order to participate. Membership forms are available on the NFAL website at: <https://nepeanfineartsleague.com/membership/membership-application-and-renewal>
- All works for sale must be originals (reproductions only in the form of greeting cards will be permitted) and comply with the Canadian and International copyright legislation and jurisprudence. Only “fine art” (non-functional) as opposed to “applied art” (e.g. scarves, hats, calendars) is acceptable. Jewelry is not acceptable. See complete list on website: <https://nepeanfineartsleague.com/about-us/acceptable-art>
- The depth for all booths will be 4 feet except the smaller booths which will mostly have a depth of 2 feet.
- Two artists may share a booth but **both** must be named on the Registration form. The primary exhibitor must complete the form and pay the required fee. All contact will be with the **primary exhibitor**.
- Registration fees are **non-refundable** after **the deadline**.

Display Booths

- Although not mandatory, NFAL suggest hanging **black fabric behind the artwork** to provide a professional appearance to the sale.
- One (1) electrical outlet per booth will be made available nearby. You are responsible for bringing your **own extension cord**.
- Small, regular and large booths can consume a maximum of 100, 200, and 240 Watts of power respectively. The use of LED lighting is **strongly** suggested.
- For safety reasons, **NO armatures or fixtures** used to attach or support lights can extend beyond the top of grids (either at the back or front of a booth.) As well, all brackets and/or lights must be firmly attached to the grids.
- Grids at the end of each row will be assigned to specific artists from nearby booths to display additional small pieces of artwork in a shared manner.

Set Up

- You may arrive any time after 2:00 pm on Friday to set up your booth.

Volunteering

- Volunteering for tasks to ensure the success of the sale is **MANDATORY**. Please see the registration form and select tasks. **A separate email will be sent to you with your assigned volunteer duty.**

Sales

- NFAL takes a **15% commission on sales**.
- Any artist whose sales for the entire Fall Sale are \$25.00 or less, will receive the full amount of their sales (NFAL will not take the 15% sales commission on these sales).
- A 15% commission is payable to NFAL for sales which stem **directly from the NFAL sale** but are finalized within one month of the event.

Vernissage

- Admission to an informal Vernissage is FREE, but we will gladly accept any charitable donations which will be given to the chosen charity. As a participating artist, you will receive 1 ticket for wine.

Coffee and Tea

- Coffee and Tea will be available on an honour system. Funds collected from coffee/tea sales will be given to our charity.