

Call for Submissions Information

NFAL Spring Art Sale

May 22, 23 and 24, 2020

Ukrainian Banquet Hall

1000 Byron Avenue, Ottawa ON

Sale Time Changes

Friday: 5:00pm to 8:00pm

Saturday: 10:00 am to 4:pm

Sunday: 10:00 am to 4:pm

Registration Process

- **Registration deadline is April 1, 2020** - please register early. Space is limited to approximately 35 participants.
- You must be an NFAL member in good standing in order to participate. To apply for or renew your membership you can go to NFAL website:
<https://nepeanfineartsleague.com/membership-application-form-by-paypal/>
- Registration forms **must be completed online** at this address:
<https://nepeanfineartsleague.com/spring-art-sale-registration/>

Payment must be made through Paypal (you do not need to have a Paypal account; you can use your credit card).

- All works for sale must be originals (reproductions only in the form of greeting cards will be permitted) and comply with the Canadian and International copyright legislation and jurisprudence. Only “fine art” (non-functional) as opposed to “applied art” (e.g. scarves, hats, calendars) is acceptable. Jewelry is not acceptable.
- The depth for all booths will be 4 feet except the smaller booths which will mostly have a depth of 2 feet.
- Two artists may share a booth but **both** must be named on the Registration form. The primary exhibitor must complete the form and pay the required fee. All contact will be with the **primary exhibitor**.
- Registration fees are **non-refundable** after **April 1, 2020**
- No preference will be given for booth locations unless you have mobility problems.

Display Booths

- **Black fabric behind the artwork is required (Mandatory)** to provide a professional appearance.

- One (1) electrical outlet per booth will be made available nearby. You are responsible for bringing your **own extension cord**.
- Small, regular and large booths can consume a maximum of 100, 200, and 240 Watts of power respectively. The use of LED lighting is **strongly** suggested.
- For safety reasons, **NO armatures or fixtures** used to attach, or support lights can extend beyond the top of grids (either at the back or front of a booth.) As well, all brackets and/or lights must be firmly attached to the grids.
- Grids at the end of each row will be assigned to specific artists from nearby booths to display additional small pieces of artwork in a shared manner.

Set Up

- You may arrive any time after **1:00 pm** on Friday to set up your booth.

Volunteering

- Volunteering for tasks to ensure the success of the sale is **MANDATORY**. You will indicate your 1st and 2nd choice of tasks on the registration form. **A separate email will be sent to you with your assigned volunteer duty.**

Sales

- NFAL takes a **15% commission on sales**.
- Any artist whose sales for the entire Fall Sale are \$25.00 or less, will receive the full amount of their sales (NFAL will not take the 15% sales commission on these sales).
- A 15% commission is payable to NFAL for sales which stem **directly from the NFAL sale** but are finalized within one month of the event.

Vernissage

- Admission to an informal Vernissage is FREE, but we will gladly accept any charitable donations which will be given to Hospice Care Ottawa. As a participating artist, you will receive 1 ticket for wine.

Coffee and Tea

- Coffee and Tea will be available on an honour system. Funds collected from coffee/tea sales will be given to our charity, Hospice Care Ottawa.

If you have any questions, please contact the registrar, Sue Shuker: at springSale@nepeanfineartsleague.com